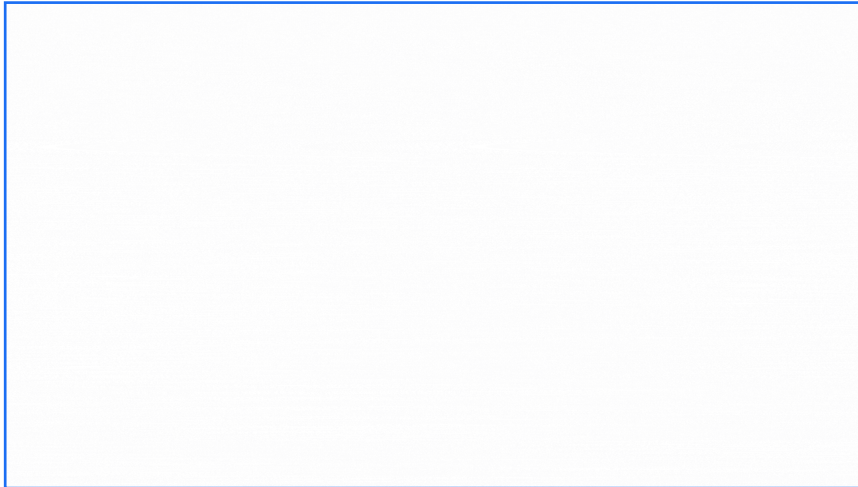



Send attachments with your Gmail message

Add attachments, like files or photos, to your emails. To send large files over the size limit, like videos, use Google Drive.

[Computer](#) [Android](#) [iPhone & iPad](#)


Attach a file



1. On your computer, go to [Gmail](#) .
2. Click **Compose**.
3. At the bottom, click Attach  .
4. Choose the files you want to upload.
5. Click **Open**.



Tip: Add an image by dragging it directly into the compose window.

Remove an attachment

After you add an attachment, you can remove it. To the right of the attachment name, tap Close  .

Send attachments with confidential mode

Tip: If you're using Gmail with a work or school account, [contact your admin](#) to make sure you can use confidential mode.

1. On your computer, go to [Gmail](#) .
2. Click **Compose**.
3. Click Attach  .
4. Choose the files you want to upload.
5. In the bottom right of the window, click Turn on confidential mode  .

Tip: If you've already turned on confidential mode for an email, go to the bottom of the email, then click **Edit**.

6. Set an expiration date and passcode. These settings impact both the message text and any attachments.

- **If you choose "No SMS passcode,"** recipients using the Gmail app will be able to open it directly. Recipients who don't use Gmail will get emailed a passcode.
- **If you choose "SMS passcode,"** recipients will get a passcode by text message. Make sure you enter the recipient's phone number, not your own.

7. Click **Save**.

Troubleshoot problems

[Attachment size limit](#)

[Attachments won't upload \(Desktop\)](#)

[Attachments might be unavailable](#)

[Blocked for security reasons](#)

Need more help?

Try these next steps:



Post to the help community

Get answers from community members